



CEDAR PRIMARY SCHOOL

15 Cedar Ave, Singapore 349700

Tel: 6288 5633 Fax: 62830113

E-mail: cedar_ps@moe.edu.sg

www.cedarpri.moe.edu.sg

School Vision: Joyful Learners, Responsible Citizens, Creative Leaders in a Connected Community

Ref No.: CPS/2023/01/022

13 January 2023

Dear Parents/Guardians,

TERM 1 COMMUNIQUÉ

Happy 2023! As the new year begins, we have reminded students of our School Vision, Mission, Values and Motto. We have also reiterated our school rules and regulations, as well as safety procedures to the students. Please find time for your child/ward to share them with you. You may refer to the relevant pages in the Student Handbook for the information.

In my first assembly talks with the students last week, I spoke to them about **Kindness** through stories from children's literature. Kindness is our first school value and an important value in creating a caring and enabling environment for our children in school and at home. I invite you to reinforce this school value by sharing stories and examples (from books, news articles, personal experiences, historical events and movies) that highlight kindness with your child/ward. When selected well, stories and examples will evoke emotions in your child/ward to do what is right, provide good role models to teach values and help your child/ward to understand and internalise acceptable and appropriate behaviours. Together, let's help our children to think: ***What does it mean to be kind?***

In the classrooms, teachers have engaged the students in activities to strengthen the dynamics of the class. They have also involved the students in the setting of class rules and establishing routines to create a conducive learning environment. At home, we recommend that you also involve your child/ward to establish rules and study routines so that he or she develops good study habits over time. Your support and guidance are deeply appreciated as your child/ward reflects on these areas.

We look forward to another year of supportive partnership with you as we continue in this meaningful education endeavour to develop our students holistically.

Yours faithfully,

Mr Chua Choon Hock (Chris)

Principal

I. Administrative Matters

a. MOE Financial Assistance Scheme (FAS)

MOE provides financial assistance to Singaporean students in need. Families with a gross monthly household income of \$3,000 and below or per capita household income of \$750 or below are eligible for FAS.

If your child/ward qualifies for MOE FAS, please obtain an application form from the school office.

b. Student Data Form (SDF)

MOE requires an update of your information as well as that of your child's/ward's via the SDF to better support the educational needs of your child/ward. Please submit the information through the SDF portal using your Singpass account via URL: <https://pg.moe.edu.sg/forms/sdf> or scan the following QR code.

Please complete your submission by **31 January (Tuesday)**.



c. EZLink School Smart Card Photo-Taking Exercise for P1 & P6 Students

P1 and P6 students will be involved in the individual photo-taking exercise to be held on 8 February (Wednesday). Students are allowed to be in their PE attire if they have PE lessons on that day.

d. Reporting and Dismissal Times

Please be informed that the reporting time for all students is 7.30am. If your child/ward is unwell, do keep him/her at home and take him/her to a doctor to ascertain his/her fitness to attend school. A medical certificate should be handed in to your child's form teacher when he/she returns to school.

Please refer to the following table for the staggered dismissal timings on fair weather days:

Level	Dismissal Time		Exit Gate/Mode		
	Mon - Thurs	Fri	Gate A	Gate C	Gate E
Primary 1	1.25 pm	12.55 pm	1KN, 1IT, 1CT	1RS, 1RP	1RT, 1CA, 1HM
Primary 2	1.30 pm	1 pm	2RP, 2CT, 2RT, 2CA	2HM, 2KN, 2IT, 2RS	–
Primary 3	1.30 pm	1 pm	–	–	All
All School Bus Takers	1.30pm	1 pm	Designated Seats in School Bus		
Primary 4	1.35 pm	1 pm	4RS, 4RP	4KN, 4IT	–
Primary 5	1.35 pm	1.05 pm	–	–	All
Primary 6	1.40 pm	1.10 pm	–	–	All

**P1 to P6 Gate H users will be dismissed according to their level dismissal time*

Dismissal during Wet Weather:

- Parents/ Caregivers will wait outside the child’s original dismissal gate to avoid overcrowding at Gate E.
- P1 teachers will take the students out via Gate E and to Gate A, C or E.
- P2 - P6 teachers will direct students to exit via Gate E and walk to their original dismissal gate area to meet their parents

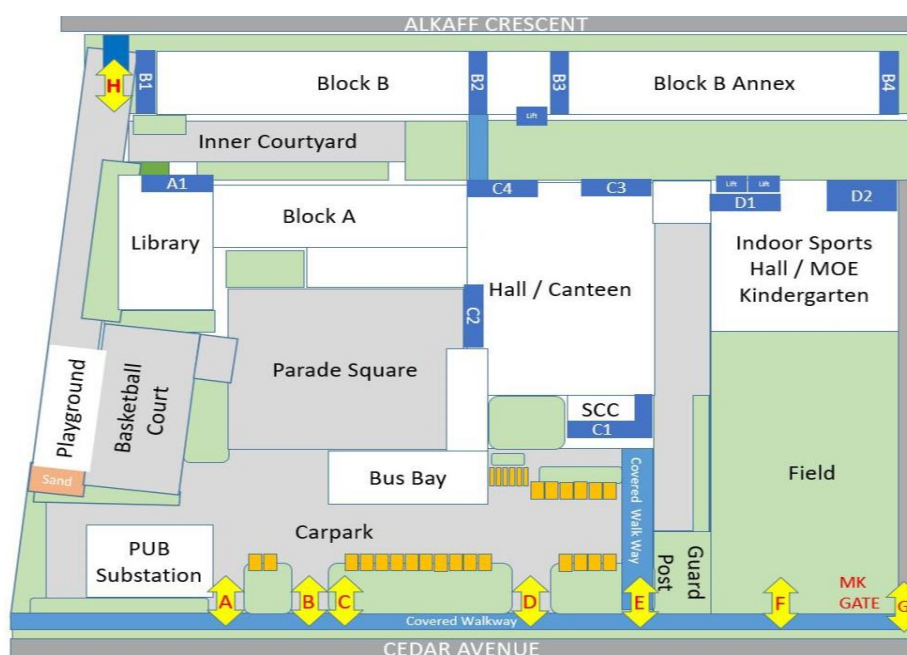
e. Gate H Opening Hours

Our students may use the Gate to enter and leave the school during the following opening hours:

Level	Gate H	
	Days	Opening Hours
Primary School	Mondays to Fridays	7.00am to 7.30am
	Mondays to Thursdays	1.30pm to 2.00pm
	Fridays	1.00pm to 1.30pm
MK & Kcare	Mondays to Fridays	7.00am to 8.30am
	Mondays to Fridays	11.50am to 12.00pm
	Mondays to Fridays	12.50pm to 1.15pm
	Mondays to Fridays	4.50pm to 6.00pm

Do note that the area at Gate H is not sheltered, thus you may want to bring along an umbrella for yourself and your child/ward should you choose to use the gate to pick up your child/ward at dismissal time.

In addition, do also note that there is no safety provision by LTA for students to be dropped off along Alkaff Crescent, where Gate H is. Hence, you would be risking your child’s/ward’s personal safety should you drop him/her off along Alkaff Crescent to enter the school via Gate H. As it is against the traffic rules to stop your vehicle along Alkaff Crescent, you may also be faulted should LTA enforce the rules along the road. If you are driving your child/ward to school, you are advised to use the main gate and drop off your child/ward at the school foyer for his/her personal safety.



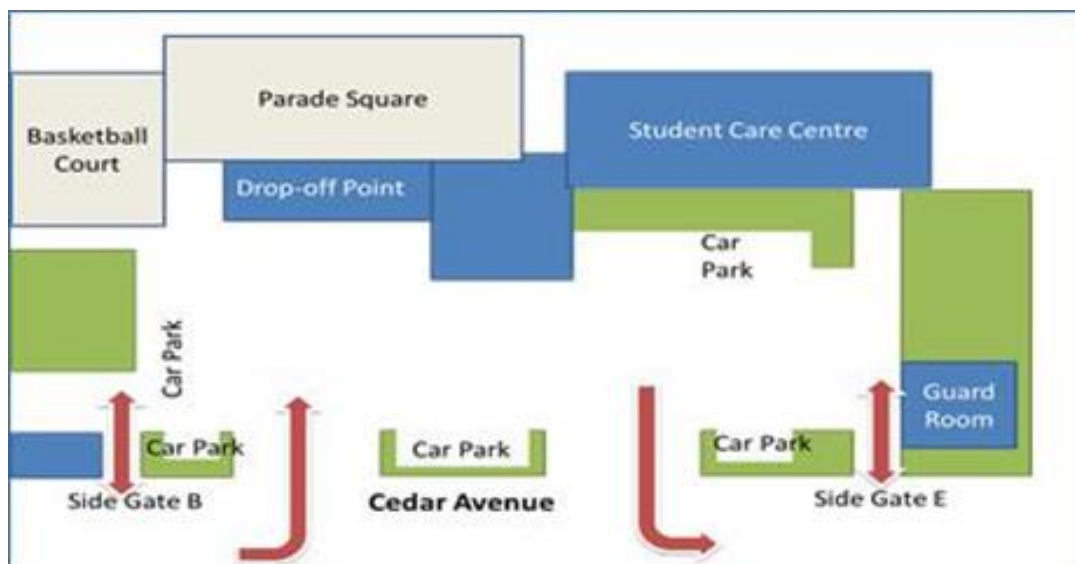
f. Road Traffic Regulations and Road Safety at Cedar Avenue

We would like to emphasise Road Safety when students are travelling on the road to and from school. Here are some pointers which we would like you to remind your child/ward about:

- Students are only to cross the road using the appropriate pedestrian crossings and to always obey traffic signals.
- Students are only to walk along the designated walkways provided outside the school.
- Students are to follow the school’s advice and guidelines on Road Safety, which will be shared during assemblies and in class.

Parents/guardians who are driving in to drop off their children are to follow the traffic instructions from the Traffic Wardens for the safety of all students and staff. Drivers will have to observe the reduced speed limits in the carpark to minimize the risk of accidents.

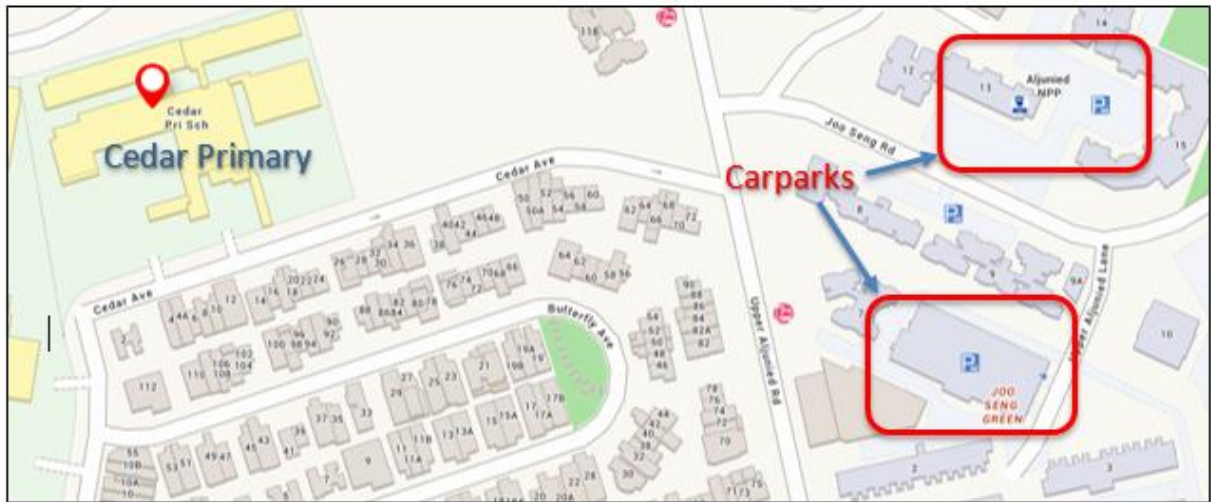
Gates for Vehicular Traffic will be open from 7 am to 7.30 am, for parents/guardians to drop off their children/ward at the Drop-off Point, as shown below:



The school is committed to working with staff, students, parents and the community on raising safety awareness and exhibiting the desired road safety behaviours.

From our observations and feedback given by residents along Cedar Avenue, some parents’ vehicles are parked indiscriminately along both sides of Cedar Avenue when parents fetch their children during dismissal. There had even been occasions when vehicles were parked in front of the gates of the houses along Cedar Avenue and left unattended.

We would like to take this opportunity to advise all parents who are driving not to park along the landed property side of Cedar Avenue as the practice is causing much inconvenience to the residents. We would like to reiterate that nearby carparks are available to park your vehicles while you go about fetching your child from the school gates. Please see map on the next page:



Do note that when parked vehicles obstruct Cedar Avenue, the residents may call in the authorities to take action. Please show a good example to our children by being considerate road users and obeying the traffic rules. Please help the school to be a considerate neighbour to the residents nearby.

g. School Discipline

Discipline is an educational process of guiding students to develop self-management skills and good character. Disciplinary measures help them learn the consequences of their inappropriate actions and poor choices, and take responsibility in correcting their mistakes.

Our school makes use of Positive Discipline to help students learn responsible decision-making and how to make the **RIGHT** choice, guided by **The Mark of Cedarian**. All students are expected to conduct himself/herself in a manner which upholds the good name of the school. You may refer to the **School Rules and Regulations** in **My Cedarian Handbook 2023, pg. 11 – 25** for more information on Cedar Primary's approach to discipline.

h. Morning Assembly Arrangements

To allow students to have more meaningful interaction time with their form teachers, they will report to the classrooms for the flag-raising ceremony every Monday instead of every Friday. For the rest of the week, the flag-raising ceremony will be conducted at the parade square. This change will take place on 30 January (Monday).

II. School-Wide Events and Programmes

a. Chinese New Year Eve Celebration and Holidays

We will be celebrating Chinese New Year in school on 20 January (Friday). Do note that since 20 January is not the eve of Chinese New Year, it will be a normal school day and dismissal will be at the usual 1pm.

Chinese New Year holidays will be on 23 January (Monday) and 24 January (Tuesday). School will resume on 25 January (Wednesday).

b. Total Defence Commemoration Week

Total Defence Day (TDD) marks the fall of Singapore to the Japanese in 1942. In commemorating TDD, our students reflect on the importance of Total Defence in alignment with the theme, 'Together We Keep Singapore Strong'. Our students will also learn about the six pillars of Total Defence (Military, Civil, Social, Psychological, Economic and Digital) and how these pillars are relevant to their lived experiences.

Through the Character and Citizenship (CCE) lessons and interactive activities carried out in class as well as during recess, the students will be able to make meaningful connections with what they have learnt and apply it into their daily lives.

c. Values-In-Action

The Values-In-Action (VIA) experience nurtures in students a commitment to address concerns of the school, community and nation. As part of the CCE curriculum, the students will be embarking on level VIA projects which are spread out throughout the year. For the younger students, these projects will give the students the opportunity to show kindness and appreciation towards their friends as well as take responsibility for their classrooms and the areas they occupy in school.

For the older students, the VIA experience aims to help them exercise ownership of the school community as well as the community outside the school. The students will be able to initiate ways to contribute back and be guided to plan their VIA projects.

More details about the individual VIA projects will be provided to the students nearer the date.

d. Cohort Learning Journeys

Cohort learning journeys form one of the key Student Development Experiences (SDE) for primary school students as part of the refreshed Character and Citizenship Education curriculum. In Cedar Primary, students will either go for field-based cohort learning journeys or museum-based cohort learning journeys.

i. Field-based Learning Journeys

Field-based cohort learning journeys allow students to contextualise their learning experience in a real-world setting and helps them develop close observation, reflection and critical thinking skills. Our Primary 1 to 3 students will be going for their field-based learning journeys to the respective sites listed in the following table. These learning journeys will be guided by teachers with packages specifically designed to help them explore, construct new knowledge, and make connections to the topic being studied in their Social Studies lesson.

ii. Museum-based Learning Journeys

Museum-based cohort learning journeys support students' learning in Social Studies by deepening their understanding of the heritage and culture of Singapore beyond the classroom context. Primary 4 to 6 students will be visiting the respective sites listed in the following table. The museum-based learning experiences will be guided and facilitated by specially-trained museum educators using various artefacts in the museums.

Level	Learning Journey	Site	Date
Primary 1	Field-based Learning	Jacob Ballas Children's Garden	21 September
Primary 2	Field-based Learning	National Orchid Garden	25 August
Primary 3	Field-based Learning	Sustainable SG Gallery	19 May
Primary 4	Museum-based Learning: Tales of the Emporium	Geylang Serai Heritage Gallery	17 February: 4IT & 4KN 24 February: 4RP & 4RS
	Museum-based Learning: Culture Archives	Kreta Ayer Heritage Gallery	4 August: 4IT & 4KN 11 August: 4RP & 4RS
Primary 5	Museum-based Learning: Sites and Sounds of Little India	Indian Heritage Centre	17 October: 5CT, 5IT, 5KN 18 October: 5RS, 5RP
Primary 6	Museum-based Learning: Asian Adventures	Asian Civilisations Museum	25 January

More details about the individual Learning Journeys will be provided via letters to parents nearer to the dates.

e. Parents Engagement 2023

We will have a Parent Engagement meeting on 10 March (Friday), 8 am to 12.30 pm. At the session, the School Leaders and teachers will be sharing with you how we could work in partnership to support your child's/ward's development. Registration details will be given at a later date.

f. P3 to P5 Class Tests in Term 1

Integral to teaching and learning is assessment which provides feedback to students, teachers and parents on what students have learnt. We are committed to guiding our students to learn from mistakes and practise skills to improve themselves. As partners in education, we seek your support in motivating your child/ward to study diligently daily and achieve his/her personal best for class tests, for Effort determines Success.

Dates of tests in Term 1 are indicated in the Cedar Primary School Calendar of Events. More details will be provided via letters to parents, by 16 January (Monday).

III. Cedar Primary School Calendar of Events

2023 Term 1 Calendar of Events

Date/Day	Events	Remarks
3 Jan – 6 Jan	P1 Orientation	
4 Jan – 6 Jan	P2-P6 Orientation	
23 and 24 Jan	Chinese New Year Public Holidays	

Date/Day	Events	Remarks
25 Jan	P6 Cohort Learning Journey	More details will be given nearer to the date.
17 Feb	P4 IT and P4 KN Cohort Learning Journey	More details will be given nearer to the date.
23 Feb	P3 to P6 EL/FEL Class Tests 1	
24 Feb	P3 to P6 MA/FMA Class Tests 1	
24 Feb	P4 RP and P4 RS Cohort Learning Journey	More details will be given nearer to the date.
27 Feb	P3 to P6 MT/FMT Class Tests 1	
28 Feb	P3 to P6 SC/FSC Class Tests 1	
1 Mar	P5 & P6 HMT Class Tests 1	
10 Mar	Parents Engagement Meeting	Students need not report to school.
13 Mar – 19 Mar	Term 1 Holidays	

Policy on Photography and Videography at School Events

We would like to inform you that photograph(s) and video image(s) of you and/or your child/ward may be captured at our school activities and events. We may use and publish such photographs and/or video recordings in school publications, website, social media channels, and other official school communication channels.